

NovusEDU Teacher Web Site Account Application

Directions:

- 1) Fill in **all** blanks of the Teacher Account Information and Agreement section
- 2) Get your principal to complete the Principal's Approval section
- 3) Pony the original of this application to Joan Minnis, Office of Curriculum & Applications, Administration Building
- 4) When your account has been created, you will be notified by email regarding your UserID and password (your principal and tech coordinator will also be notified)
- 5) When your site is published, you must send notification to the Office of Instructional Technology so your site can be added to the Teacher Search database and people can find it on the Web.

Note: All teacher sites will have a district and school user assigned to them to facilitate support.

Teacher Account Information and Agreement

Teacher name: _____

School: _____

Email address: _____

You MUST agree to both of the following statements to receive a NovusEDU Teacher Site.

- a) I have read The Guide to Internet Presence and agree to abide by its recommendations.
(The guide can be downloaded from: <http://it.pinellas.k12.fl.us/novus/index.html>)
- b) I will not include pictures of Pinellas County students on my website.

_____ **Check here if you agree to both a) and b) above.**

Teacher's Signature

Date

Principal's Approval

___ Please give the above teacher a NovusEDU web site account.

Choose one of the following options:

___ Please give this teacher the right to publish the classroom site without approval.

___ I reserve the right to review this site before it is published on the web. The school will develop a process for the review. Please set up the account so that the following person(s) has(have) approval privileges for this teacher site before publishing.

Comments:

Principal's Signature

Date